



**MINUTES TO BE APPROVED AT THE MAY 2023 REGULAR SESSION**

**Executive Board Minutes  
May 8, 2023**

**1.0 Opening of the Meeting**

**1.1 Call to Order**

The meeting was called to order at 5:35 p.m.

**1.2 Roll Call**

***Executive Board Members Present***

Sherry Bartmann, Executive Board President  
Elaine Hungenberg, Executive Board Vice-President  
Donna James, Executive Board Treasurer  
Jenny Ojala, Executive Board Secretary  
Carolyn Mader, Executive Board Member  
Holly Stephens, Executive Board Member

***Staff Present***

Rebecca Teeples, Executive Director  
SarahGennie Colazio, Director of Finance & HR

**1.3 Pledge of Allegiance**

**1.4 Mission Statement**

Windsor Charter Academy provides our students with a solid academic foundation through our K-8 Core Knowledge and our rigorous 9-12 early college high school curricula. Our culture empowers our students to achieve academic excellence through critical thinking, character development, and a love for lifelong learning.

**1.5 Adoption of Agenda**

A motion was made by Donna James and seconded by Elaine Hungenberg to approve the May 8, 2023 Special Session agenda. Members voted the following: Hungenberg, aye; James, aye; Mader, aye; Ojala, aye; Stephens, aye; Bartmann, aye. The motion passed unanimously.

## 2.0 Citizen Communication

There were 0 parents/guardians that spoke during Citizen Communication at the Executive Board Regular Session.

## 3.0 Items for Action

### 3.1 Selection of the General Contractor for the Firebird Facility

A motion to approved Dohn as General Contractor for the Firebird Facility was made by Elaine Hungenberg and seconded by Donna James. Members voted the following: Hungenberg, aye; James, aye; Mader, aye; Ojala, aye; Stephens, aye; Bartmann, aye. The motion passed unanimously.

### 3.2 Artificial Turf for ES Playground

A motion to approve \$45,000 from Reserves for artificial turf for the ES playground was made by Donna James and seconded by Elaine Hungenberg. Members voted the following: Hungenberg, aye; James, aye; Mader, aye; Ojala, aye; Stephens, aye; Bartmann, aye. The motion passed unanimously.

## 4.0 Executive Session

A Board of Education, upon the affirmative vote of a quorum present, may convene in executive session at a regular or special meeting. The Board is not allowed to adopt any proposed policy, resolution, regulation, or take any formal action at an executive session that is not open to the public. Prior to convening in executive session, the Board is required to refer to the specific citation to statute authorizing it to meet when it announces the session. The Board may hold an executive session to:

- Conduct discussions regarding the purchase, acquisition, lease, transfer or sale of property, C.R.S. §24-6-402(4)(a)
- Conduct conferences with the Charter's attorney for the purpose of receiving legal advice on a particular matter, C.R.S. §24-6-402(4)(b)
- Discuss matters which are required to be kept confidential by federal or state law, rules or regulations. In such cases, the Executive Board must announce the specific citation of the law, rule, or regulation which provides for confidentiality, C.R.S. §24-6-402(4)(c)
- Discuss security arrangements or investigations, C.R.S. §24-6-402(4)(d)
- Conduct discussions regarding the Charter's position, strategies, and bargaining instructions regarding collective bargaining negotiations, C.R.S. §24-6-402(4)(e)
- Discuss personnel matters, subject to the limitations discussed below. If the employee who is the subject of the discussions desires the discussions occur in open meeting, the discussions must be held in open meeting, C.R.S. §24-6-402(4)(f)
- To consider any documents which are protected from disclosure by the Colorado Open Records Act, C.R.S. §24-6-402(4)(g)
- Discuss individual students where public disclosure would adversely affect the person or persons involved, C.R.S. §24-6-402(4)(h)

A motion was made to go into Executive Session by Donna James and seconded by Elaine Hungenberg based on the following citation:

- Discuss personnel matters, subject to the limitations discussed below. If the employee who is the subject of the discussions desires the discussions occur in open meeting, the discussions must be held in open meeting, C.R.S. §24-6-402(4)(f)

Members voted the following: Hungenberg, aye; James, aye; Mader, aye; Ojala, aye; Stephens, aye; Bartmann, aye. The motion passed unanimously. The Board entered Executive Session at 6:12 p.m. The Board exited Executive Session at 6:41 p.m.

## **5.0 Adjournment**

A motion to adjourn the May 2023 Special Session was made by Elaine Hungenberg and seconded by Carolyn Mader. Members voted the following: Feyen, aye; Hungenberg, aye; James, aye; Mader, aye; Ojala, aye; Stephens, aye; Bartmann, aye. The motion passed unanimously. The Executive Board adjourned at 6:41 p.m.